

**The Madison Civics Club** was formed in 1912 to encourage civic engagement and thoughtful discussion of the social issues of the day. We offer a lecture-luncheon series highlighting inspiring national and local speakers. We invite and honor outstanding citizens and youth groups, and we welcome everyone to join us.

In recent years we have expanded our community outreach to student groups and youth groups throughout Dane County. Youth groups involved in valuable community activities have been given some financial grants as well as being invited to the Saturday luncheon meetings with their instructors to hear national and international speakers in areas of their interest. Both the students and Civics Club members have benefited from inter-generational discussions around the luncheon tables. Youth groups are also included in a reception prior to the luncheon, giving them an opportunity to interact with the guest speaker. Our recent supporters have included American Family Insurance, Madison Gas & Electric Company, Alliant Energy, Group Health Cooperative, Channel3000, and the contributing and sustaining members of the Civics Club.

**The application for Youth Grants is available on the Madison Civics Club website.**

Awards of up to \$1000 will be given. If your application is chosen for an award, the club requires that a group of your students and an adult chaperone will attend the club meeting. Meetings are held on Saturdays, and the group will be at the meeting from the 10 a.m. reception through the speaker's question and answer period ending at about 1:30 p.m.

1. At the Madison Civics Club meeting when your group is honored, a student will give a one-minute acknowledgment of the grant and briefly state how the funds will be used. This statement will be submitted to the co-chairs, Laura McFadden and Kristi Williams, a week prior to the meeting in which the group will be honored.
2. By June 1, 2012, your group will be required to submit a final written report to Madison Civics Club on how the funds received were used. In accordance with IRS rules, this report must include:
  - Original proposal
  - Summary of exactly how the award was used.
3. An old-fashioned hand-written thank you is not required, but is appreciated. Also, your grant may be chosen as a sample on the Madison Civics Club website, which is further recognition for your group.

**Application Cover Page**

**(This application may be completed online or recreated on a computer.)**

**Rolling application deadline, but at least one month before meeting date.**

**2011–2012 speakers are:**

- Sept. 17** Janet Napolitano, Secretary, Department of Homeland Security  
**Oct. 29** Gwen Ifill, Moderator and Managing Editor, *Washington Week*  
**March 3** Biddy Martin, (Former) Chancellor, UW-Madison  
**April 14** Elizabeth Warren, Assistant to the President and Special Advisor,  
Secretary of the Treasury (Invited)

**I. Contact Information:**

Organization/School/Club Name \_\_\_\_\_

Address \_\_\_\_\_

Contact Person \_\_\_\_\_

Address/E-Mail \_\_\_\_\_ Phone: \_\_\_\_\_

Total Project Budget \$ \_\_\_\_\_ Amount requested \$ \_\_\_\_\_  
(\$1000 max.)

**II. Assurance Statement for 2011-2012 Youth Grants**

To be considered for funding by the Madison Civics Club, an organization must complete our application form and return it along with this signed assurance statement and a copy of the organization's 501(c)(3) or *equivalent* determination letter from the IRS.

On behalf of the requesting organization, I hereby certify that the requested grants will be used for the purposed stated on the application form and will not be used in any program that otherwise discriminates on the basis of race, sex, religion, color creed, disability, sexual orientation, national origin, ancestry or age, or any other basis prohibited by applicable law.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Name of Requesting Organization

Any evidence of using funds for anything beside the purpose proposed in the grant application is subject to having the grant money returned to Madison Civics Club.

### **III. Proposal description**

1. Briefly outline your project and explain specifically how the requested funding will be used and what community needs will be addressed. You may attach any literature on the project to the application.
2. Who and approximately how many people will benefit from this funding? How will they benefit?
3. Please describe your program, including how your students are involved in civic and/or volunteer projects.
4. Please indicate the Madison Civics Club program that you are interested in having students attend. Describe how your group has been involved in this subject area as well as how students would benefit from hearing this speaker.
5. Will the project acknowledge Madison Civics Club support? If so, how?

#### **IV. Luncheon Reservations**

Madison Civics Club will pay for the lunches of the students and chaperones. Additional adult guests may purchase a ticket at the reduced price of \$15. The club will also pay for parking for students and chaperones.

Please estimate how many students/chaperones/guests will attend:

Students \_\_\_\_\_

Chaperones \_\_\_\_\_

Additional adult guests @\$15.00 \_\_\_\_\_

**Mail this form to Kay Jarvis-Sladky, Youth Grant Co-Chair, 6401 Stonefield Road, Middleton, WI 53562 or e-mail to: [youthgrants@madisoncivicsclub.org](mailto:youthgrants@madisoncivicsclub.org)**

## Meeting Day Expectations for Youth Grant Recipients

**As part of being an honored group, you and your students must attend the meeting and the reception for the speaker.**

**Students should be aware that the invitation includes activities from 10:00 a.m. (reception) through 1:30 p.m. (approximate end of speech and questions).** You will be contacted before the meeting for the names of the students attending and any dietary restrictions with the luncheon.

**10:00 Reception begins. Please be punctual. The dress code is business casual.**

- The Monona Terrace host at the main entrance will direct you to the Madison Civics Club registration table, where you will pick up your meal tickets and nametags. You will then be escorted to the reception.
- At the reception, honorees and guests will have the opportunity to meet the speaker. Coffee, tea, and punch are served.
- Honorees and guests will be escorted to the dining room for the rest of the program.

**11:00 Meeting begins. There is a short program before lunch is served.**

**Public affairs speaker is introduced and speaks.**

- The students will get appropriate recognition for their community service.
- The whole group will stand, and the chair will read a short statement in recognition of the group's service.
- A student will read a one-minute statement telling how the group plans to use the grant money.
- At this time, the group will receive the grant award and a certificate.

**11:30 Luncheon is served.**

**12:00 Main speaker is introduced and speaks, then answers questions from the audience. (This portion of the program lasts 1 to 1.5 hours.)**

If you have questions *before the day of the meeting*, please call Kay Jarvis-Sladky at (608) 831-9331. If you have concerns or last-minute information *the day of the meeting*, please call Kay at (608) 333-5858.

**Kay Jarvis-Sladky  
Youth Grants Co-Chair  
Madison Civics Club**

**Marlys Sloup  
Youth Grants Co-Chair  
Madison Civics Club**

**Parking:** Parking is available within the Monona Terrace Complex for \$4.00. You may enter the parking lot from either John Nolen Drive or West Wilson Street. Additional parking is available at the Government East Ramp, located at the corner of Doty Street and West Wilson Street, and at other ramps. There is a covered drop-off area at the main entrance on Level 4 of the Monona Terrace parking area. **You will be reimbursed for parking.**